

The seal of San Joaquin County, California, is a circular emblem. It features a central shield with a plow, a sheaf of wheat, and a bundle of cotton. Above the shield is a scale of justice. The words "SAN JOAQUIN COUNTY" are written around the top inner edge, and "CALIFORNIA" is written around the bottom inner edge. The seal is rendered in a light green color.

# San Joaquin County Employment Opportunity **EEDD Division Manager - Spanish Speaking** Employment & Economic Development Department

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## About the position

San Joaquin County is seeking an experienced manager to oversee the administration of a new division within EEDD. The EEDD Division Manager will play a critical role in developing the National Farmworker Job Program (NFJP), ensuring its success. This position involves directing division activities and supervising administrative and technical staff responsible for program management in both administrative and operational capacities.

## The Division

The purpose of the NFJP, and the other services and activities established under WIA section 167, is to strengthen the ability of eligible migrant and seasonal farmworkers and their families to achieve economic self-sufficiency. This part provides the regulatory requirements applicable to the expenditure of WIA section 167 funds for such programs, services and activities.

Through this grant, NFJP grant recipients will facilitate the delivery of workforce solutions that are responsive to the needs of workers and employers of one to three targeted sector(s) (industry or cluster of occupations). Migrant and seasonal farmworkers and their dependents, including youth and adults, will receive quality career services and training opportunities that lead to industry-recognized credentials and good jobs in agriculture and non-agriculture sectors. The program's goal is to increase access to good jobs, livable wages, and an improved quality of life for migrant and seasonal farmworkers and their dependents.

## About the department

The Employment and Economic Development Department (EEDD) provides employment training, education, and economic development services throughout the County. It has 5 centers throughout SJC. It serves as staff to the Workforce Development Board, San Joaquin County Economic Development Association, and the Revolving Loan Fund. Employment and training services for the California Work Opportunity and Responsibility to Kids Act (CalWORKs) Program are also provided under a cooperative agreement with the Human Services Agency.

Recruitment Announcement  
0225-RM1171-SR

Equal Opportunity Employer

Human Resources  
44 N. San Joaquin Street  
Third Floor, Suite 330  
Stockton, California 95202  
Phone: (209) 468-3370

**SAN JOAQUIN**  
— COUNTY —  
*Greatness grows here.*

# Make San Joaquin County your new home!

A land of beauty, recreation and natural riches—from the waters of the Delta to the vines of the wine, San Joaquin County has it all. San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun. Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy natural California beauty and nature, or music, arts and culture. Whatever your interest, it can most likely be found in San Joaquin County.

## Arts, Culture, and Recreation

The arts and culture provide a much-needed respite from everyday worries and the Haggin Museum, San Joaquin County Historical Museum, and Stockton Children's Museum are popular spots.

The Stockton Symphony, San Joaquin County Ballet, and Stockton Civic Theater provide important experiences for children and adults. The multi-cultural community offers a diversity of views and opinions in its art and culture, providing a wealth of knowledge about past and present on canvas and stage.

Over 75 languages are spoken within the region and there is richness in the blending of cultures and ways that creates an air of celebration about individual customs, foods and cultures.

San Joaquin County government provides nine community parks for boating, camping, and picnicking, swimming and organized sports. Annual family events include the Asparagus Festival, attended by thousands of fun-seekers from the County and beyond.

Individual cities and communities provide a host of other opportunities, from Lodi Lake Park and Nature Area to the Woodbridge Ecological Reserve. The County-owned and operated Micke Grove Park offers a zoo, rides and a historical museum to delight both children and adults. The San Joaquin Delta is one of the area's best kept secrets and offers some of the best boating in the state: more than 1,000 miles of waterways stretching from the Stockton Harbor to north of Sacramento and offering access to the San Francisco Bay.



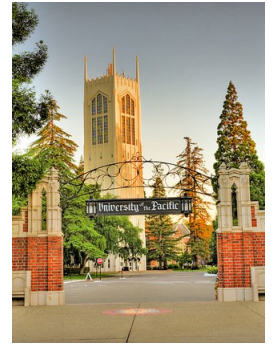
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## Education

From preschool to higher education, the County has it covered with an abundant array of public or private opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus-Stockton Center, Humphreys College and Law School, National University, and the San Joaquin Delta Community College offer a wide variety of choices for educational opportunities. The County's 17 school districts provide families with a wide choice for children's educational development.



## Agriculture

The county is one of the most agriculturally rich regions in California. Almonds are the leading commodity with over 104,000 bearing acres. Milk, grapes, walnuts, and cherries round out the top crops, with an abundance of other produce. Grapes make up 91,000 bearing acres, much of which are wine grapes. There are over 85 wineries within the Lodi Appellation offer opportunities for tasting and special events.

Weekly farmers markets throughout the county offer a cornucopia of fresh fruit and vegetables. Fruit stands and pick-your-own produce farms dot the countryside.

## Housing

Housing is plentiful in San Joaquin County and is affordable when compared to other nearby areas.

Housing ranges from new developments to historic homes found mostly in central Stockton and downtown Lodi. San Joaquin County is a place where families can grow, learn, and experience the nature and beauty of the California landscape while benefiting from the unique opportunities - cultural, recreational, and educational that the area provides.

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# EEDD DIVISION MANAGER

## Typical Duties

- Develop and implement strategies to meet the goals and objectives of the farmworker grant program.
- Oversee program compliance with federal, state, and local regulations and grant requirements.
- Monitor program performance metrics, including enrollment, training completions, job placements, and participant outcomes.
- Ensure effective allocation and utilization of program funds, adhering to grant guidelines.
- Supervise program staff, including case managers, job developers, and administrative personnel.
- Provide training, mentorship, and performance evaluations for staff to ensure high-quality service delivery.
- Facilitate team meetings to coordinate efforts and address program challenges.
- Build and maintain partnerships with community organizations, educational institutions, and employers to support program goals.
- Represent the program at public meetings, industry events, and workforce development forums.
- Act as the primary point of contact with grant administrators and funding agencies.
- Participant Services
  - Ensure that farmworker participants receive appropriate support services, such as career counseling, job placement assistance, and access to training opportunities.
  - Oversee the development of individualized plans for participants to help them achieve self-sufficiency and career advancement.

## Typical Duties Continued...

- Advocate for farmworker rights and access to workforce development resources.
- Conduct outreach to ensure eligible farmworkers are aware of the program and its benefits.
- Promote program achievements to stakeholders and the broader community.

## Minimum Qualifications

**Note:** The following special requirements were approved by the Director of Human Resources on 2/10/25.

**Special Criteria:** Must be able to speak both Spanish and English

**Education:** Graduation from an accredited four-year college or university with a major in business administration, public administration, counseling, social services or a closely related field.

**Experience:** Three years performing responsible technical, administrative or management work in an employment and training, workforce development, economic development, or related program, including one year in a supervisory position.

**Substitution:** Additional qualifying experience may be substituted for the required education on a year-for-year basis.

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# EEDD DIVISION MANAGER

## Compensation and Benefits

Approximate Annual Base Salary:

**\$96,177.12 - \$116,904.10**

**3% increase effective Jul 2025**

In addition to the base salary, the County offers an excellent benefits plan which includes a county contribution to health insurance, dental and vision insurance plans. Other benefits also offered by the County include:

- ◆ A 1% employer contribution to the County's 457 Deferred Compensation Plan
- ◆ 1937 Retirement Act - reciprocity with CALPERS
- ◆ 125 Flex Spending Benefits Plan
- ◆ 12 days sick leave annually - unlimited accumulation
- ◆ 10 days of vacation leave (15 days after 3 years, 20 days after 10 years, and 23 days after 20 years)
- ◆ 14 paid holidays per year
- ◆ 10 days of administrative leave per fiscal year

## New Hire Incentives:

Vacation Accrual Rate: The San Joaquin County vacation accrual rate consistent with the candidate's total years of public service.

Sick Leave: If the candidate is leaving other employment to accept the San Joaquin County position, credit of the candidate's actual unreimbursable sick leave hours from the candidate's last agency will be a maximum of 160 hours.

## Retention Bonus':

\$2,000 upon completion of first year of employment (2080 hours)

\$1,000 upon completion of third year of employment (6240 hours)

\$3,000 upon completion of sixth year of employment (12480 hours)

## Application and Selection

The competitive process includes submittal of a completed San Joaquin County Employment application and Supplemental Questionnaire. Resumes will not be accepted in lieu of a complete application package. If a formal exam process is utilized, qualified applicants will be invited to participate in an oral examination interview which may include a practical exercise. The top-scoring candidates will be referred to the department for a hiring interview. To apply, submit a completed application and supplemental questionnaire on or before the final filing date.

To apply, visit our [webpage](#) or scan this QR code with your smartphone's camera.

Final Filing Date: 03/03/2025



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